

*Helping Producers Implement
Best Management Practices
For Conservation Purposes in
Kittson County*



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Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

Held on Thursday October 8th, 2020 at 9:00 AM VIA Conference Call

The Board of Supervisors of the Kittson Soil and Water Conservation District held a special board meeting on Thursday October 8th, 2020 at 9:00 AM VIA Conference call. Members who called into the meeting included: Vice Chairman Joe Wilebski, Secretary Heather Peterson, and Treasurer Andrew Muir. Missing were Chairman CJ Peterson and Public Relations Sam Anderson.

Others present were; District Technician Justin Muller, District Technician Jeremy Benson, District and District Manager Jamie Osowski.

New Business:

The District staff called this special meeting to discuss a contract that needs approval before the next regularly scheduled Board Meeting.

Justin reported that he received a signed contract for a SSTS Upgrade for Francis Johnson of Lancaster. The estimate from Anderson Brothers Construction came in at \$7,500 and after receiving all the proper income documents from the landowner, the district found we can cost share on up to 80% of the total cost. This figure would have the Kittson SWCD paying \$6,000 and the landowner would pay \$1,500.00. **Motion was made by H. Peterson and Seconded by Muir and unanimous vote by roll call to approve the SSTS upgrade contract for Francis Johnson of Lancaster.**

Next, Justin spoke to the board on the 2021 Kittson SWCD tree prices, Justin reported that after receiving the tree catalog from Schumacher's for 2021 the price should go up per bundle. The price per bundle will go up to \$42.00 and this includes the shipping cost. Potted tree prices went up last year and will stay the same for 2021. **Motion was made by Muir and seconded by H. Peterson and unanimous vote of supervisors by roll call to approve the increase in bareroot tree bundles from \$40.00 to \$42.00.**

Jamie spoke to the board on the managers response to the 2019 Audit. Jamie presented the report she received from Peterson Company and once this Management response is acted on, they can submit the draft audit to us for review. **Motion was made by H. Peterson and seconded by Muir and unanimous vote of supervisors by roll call to approve the 2019 Management response for the Audit.**

Next, Jamie reported that the district received estimates for 2 contacts for well sealings for Trevor Coffield for Tara Brewer which included 2 well sealings. **Motion was made by H. Peterson and Seconded by Muir and unanimous vote of supervisors by roll call to approve these 3 well sealings.**

Next, Jamie decided since we were having a meeting, she would bring up the BWSR Extensions she was going to present at the next meeting. Jamie requested extensions on the 2018 Buffer Cost Share Grant and the 2019 State Cost Share Grant from BWSR. These extensions will allow the district until December 31, 2021 to complete spending of these grants. **Motion was made by Muir and seconded by H. Peterson and unanimous vote of supervisors by roll call to approve these 2 Grant extensions.**

The next board meeting will be held on Wednesday November 4 at 8 AM at Kittson County Courthouse.

Jamie Osawski for Heather Peterson 11/4/2020
Heather Peterson, Secretary Date