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Minutes of the Special Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

Held on Friday November 22nd, 2013 at 1:00PM in the Farm Service Agency Office.

The Board of Supervisors of the Kittson Soil & Water Conservation District held a special scheduled meeting on Friday November 22nd, 2013 at 1:00 PM at the Farm Service Agency office.

Members present at the meeting included: Chairman, Ron Anderson; Vice Chairwoman, Heather Peterson; Secretary, Justin Dagen and Treasurer Joe Wilebski. Absent was CJ Peterson.

Others present at the meeting were District Manager, Darren Carlson; and District Coordinator, Jamie Osowski.

The meeting was called to order at 1:15 pm with the discussion of Darren Carlson's future at the Kittson Soil and Water Conservation District. Darren brought the board options for still being employed by the district when he lives in Dilworth MN to be closer to his children. Darren will have his children 1 week and his wife will have the children the following week. Darren proposed a work schedule that consists of on the weeks he does not have the boys he will make arrangements to work at the office Monday through Friday and would be able to work 9-12 hours per day (Per board approval) The weeks that he has his children, he would be able to telework (work from his computer at home) and work 4-7 hours per day. Every pay period he would still work 80 hours, it just won't be the normal 8 hours a day in the office.

The information pertaining to Darren teleworking from his home was discussed and it would require the district to purchase a laptop, printer, and internet access. The cost of these would be around \$2000 for the laptop and printer and around \$50 for internet connection.

Discussion was had on this topic and it was decided by the board that they would like to try this schedule with Darren working one week at the office and one week teleworking from his home in Dilworth. At our March 2014 Board meeting the board will re-evaluate the situation. Darren stated he can start this work schedule as soon as 2 weeks. Motion was made by H. Peterson and Seconded by Dagen and unanimous vote from supervisors.

Discussion was had on the computer purchase and upon Motion by H. Peterson and Seconded by Wilebski and unanimous vote by supervisors, the district will purchase a laptop computer and printer not exceeding \$2,000 in price.

Discussion was also had on internet connection for the laptop, Motion was made by Dagen and seconded by Wilebski and unanimous vote of supervisors to purchase wireless internet for the laptop.

Health Insurance: The topic of district employee health insurance was discussed and information was given to the board members on plan levels and prices. Darren explained to the board that we receive certain allocations and our contribution work agreements that we do where money can be set aside toward benefits for the employees. Currently at this time, Darren is the only employee in need of health insurance from the district as the other employees have plans through family members. The board had discussion about options for health insurance and the decision was made upon motion by Dagen and seconded by H. Peterson and unanimous vote of the supervisors to offer 75% of the PEIP single Advantage plan (\$645.38) to the employees and if accepting the insurance plan from the district, the employee would not receive their \$2.50 health care allowance from their wages.

December Board meeting: Upon motion by Dagen and Seconded by H. Peterson and unanimous vote of supervisors to change our board meeting to the second Friday of the month. The December board meeting will be held on December 13th at 7:30 AM.

With no further business to come before the board, the meeting was adjourned.

Justin Dagen, Secretary

