

**Minutes of the Meeting of
Kittson Soil & Water Conservation District Board of Supervisors
Held on November 12th, 2009**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Thursday, November 12th, 2009, at the Black Bear Grill meeting room located in Karlstad, Minnesota.

The meeting was called to order by Chairman Klein.

Members present at the meeting included Chairman, Scott Klein; Vice Chairman, Greg Peterson; Secretary, Justin Dagen; and Public Relations, Ron Anderson. Absent: Treasurer, Joe Wilebski.

Others present at the meeting were District Manager, Darren Carlson; District Coordinator, Joanne Quiner; Program Coordinator, Shane Olson; Conservation Technician, Mark Larson.

The minutes of the October 15th, 2009, meeting was approved, upon a motion by Peterson, seconded by Anderson, and unanimous vote of the supervisors.

Upon a motion by Dagen, seconded by Peterson and unanimous vote the treasurer's report was approved as presented by Quiner. Upon a motion by Dagen, seconded by Peterson, and unanimous vote, for check #2563 through #2600 for the amount of \$32,672.58 for the month of October was approved as presented by Quiner.

Accounts receivable: Quiner reported there is no accounts receivable from past years.

Joanne Quiner gave the District Coordinator's report as follows:

Bank account: Quiner reminded Klein and Carlson to stop by American Federal Bank to give them their signatures.

Darren Carlson gave the District Manager's report as follows:

Rent agreement: Carlson said the rent agreement will run from October 1, 2009 to December 31, 2013. Upon a motion by Dagen, seconded by Peterson and unanimous vote to pay the entire 2010 rent amount.

BWSR Academy: Carlson attended BWSR Academy on November 2-4th at Cragun's.

CLWP: Carlson met with Severts in Bemidji and went over the revised Local Water Plan. A WRAC meeting will be held November 23rd. After that, he will need to meet with the County Board sometime before December 31st.

Clean Water Legacy grant: Carlson recently mailed a letter to the landowners in the North Branch of the Two Rivers to see who would be interested if we received grant money for grass filter strips, field windbreaks, wetland restorations, etc. The grant is due to BWSR by December 1.

Soil survey books: Recently, 400 soil survey books were recycled by Schwab, Larson, Olson and Carlson and another 400 need to be recycled. These soil surveys are kept in storage and the County would like to clean up the vault.

Administrators Meeting: Carlson attended the Courthouse Administrator's meeting on November 5th.

Defensive Driving Course: Carlson completed the NRCS defensive driving course.

Mark Larson gave the NRCS' report as follows:

CSP: Larson talked about the CSP sign-up.

EQIP: Larson said there is a sign-up upcoming sometime this winter.

Alaska Native American Heritage Month: Larson said that November is Alaska Native American Heritage month.

Streambank project: Larson said Schwab and him were out and took some survey shots of the streambank project in Percy township.

Shane Olson gave the Program Coordinator's report as follows:

Staff meeting: A staff meeting was held on October 16 and 29th.

AgBMP: The current application order is as follows: BL-09, EL-09, SA-10, WM-10 and ML-10 from Farm Credit and KG-09, from local lender funds.

RIM sign-up: Olson completed mapping of each easement, however BWSR staff needs them sent in a different format. Olson hasn't been able to connect with Aaron Spence at BWSR, who is taking care of it right now as Kristie Mack is on maternity leave.

WCA Violations: Olson hasn't seen anything in the mail yet from Conservation Officer, Ben Huener about wetland violations reported by Donovan Pietruszewski during aerial flights last November. One was on Gary Johnson's property and the other on CD 23 road North of Goldstrand's.

Feedlot re-registration: Olson has been receiving some re-registrations of feedlots as they were sent out to the 24 who have registered in the past.

MACFO conference: Olson attended the MACFO conference in Detroit Lakes on October 20-22nd.

FY09 State Cost share: Olson says he currently has two well sealing applications for FY09-08 in Poppleton township and FY09-07 in Springbrook township. Olson said both are eligible for EQIP as well.

Area I meeting: Kittson SWCD is hosting the Area I meeting on November 19th in Ada. Don Bajumpaa has been contacting Olson to prepare the agenda. Kittson SWCD is in charge of registration that day and purchase rolls and refreshments for that morning.

MASWCD Convention: Olson, Klein and Carlson will be going to the MASWCD convention which is December 6-9th at Duluth.

December Board meeting: The next Board meeting is scheduled for December 10th, the day after returning from the MASWCD convention.

With no further business to come before the Board, the meeting was adjourned by Chairman Klein.

Justin Dagen, Secretary