

*Helping Producers Implement
Best Management Practices
For Conservation Purposes in
Kittson County*



410 South 5th Street - Suite 106 - Hallock MN 56728 - Phone (218) 843 2619 - Fax (855) 744-0398- www.kittsonswcd.org

Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

**Held on Thursday November 1st, 2018 at 8:00 AM at Kittson County Courthouse
Meeting Room**

The Board of Supervisors of the Kittson Soil and Water Conservation District held its regular scheduled meeting on Thursday November 1th, 2018 at 8:00 AM at the Kittson County Courthouse meeting room. Members present at the meeting included: Chairman CJ Peterson, Vice Chairman Joe Wilebski, Secretary Heather Peterson, Public Relations Ron Anderson and Treasurer Justin Dagen. Others present at the meeting were District Manager Jamie Osowski, District Technician Jeremy Benson, District Technician Justin Muller, and Conservation Program Manager Jim Schwab and Soil Conservationist Michael Steinhauer.

The minutes from last month's meeting were presented to the board. Justin Dagen moved to approve the minutes as presented and Joe Wilebski seconded. The minutes were passed unanimously.

The treasurer's report was then presented to the board. Joe Wilebski motioned to approve the treasurer's report, seconded by Ron Anderson, and the report was passed unanimously.

New Business: The MASWCD Resolutions were discussed, completed and sent to MASWCD. The District Outreach Specialist position was discussed, each resume was discussed, and the board chose 5 applicants to interview for the position. Local Capacity brainstorming discussion was had, and they reviewed the options the other members of the board had and then what the staff in the office had discussed. Joe Wilebski moved to approve the following Local Capacity ideas to submit to BWSR in a work plan, Ron Anderson seconded. The Local Capacity was passed unanimously.

Expenditures	Estimated Costs	Uses
Supplies/Equip	\$ 8,500.00	Wind Simulator/Tree Planter
Cover Crop	\$ 50,000.00	Funding CC Program
Shared Services	\$ 6,000.00	TSA Share Engineer Tech
County Projects	\$ 12,771.00	Neil Johnson Bridge
Cost Share T&A	\$ 15,000.00	Add to Cost Share Projects
Staff Retention	\$ 10,000.00	HSA Contribution
Advertising	\$ 10,000.00	Radio/Newspaper Ads
Outreach	\$ 10,000.00	SWCD Employee Position
Total	\$ 119,500.00	

Jamie Osowski gave the District Manager report. Jamie reported to the board on the TSA Engineering Technician agreement changes. The Kittson SWCD would now be asked to participate at the cost of \$4,500 the first year and \$6,000 every year following. Joe Wilebski made the motion to approve the TSA Agreement changes as presented and Ron Anderson seconded and passed unanimously. Jamie then presented 2 Ag BMP Loans to the board, Aaron Kirkeby was looking for \$45,000 for a Mandako Twister Vertical Tillage tool. Joe Wilebski made the motion to approve the Kirkeby Ag BMP Loan, seconded by Ron Anderson and passed unanimously. Jeremy Benson then reported on the Ag BMP loan for Carl Christopherson for a fence line feed bunk. The estimated cost of the project would be \$55,000. Joe Wilebski moved to approve Carl Christophersons Ag BMP Loan, seconded by Ron Anderson and passed unanimously. Jamie then reported that she received the grant agreement for the FY '19 Buffer Law and Local Capacity, Ron Anderson made the motion to approve and sign the grant agreement for the funds, seconded by Joe Wilebski and passed unanimously. Jamie mentioned that the staff receive Christmas Day and New Year's Day off for the holidays, but Christmas Eve and New Year's Eve fall on Monday's. Staff will be traveling this year and it was discussed on possibly receiving a longer weekend with those days off. Joe Wilebski made the motion to approve 4 hours administrative leave on Christmas Eve and New Year's Eve, Ron Anderson seconded the motion and was passed unanimously. Jamie reported to the board that we have been asked again to contribute to the NACD memberships. In the past we have contributed \$250 to \$500 to the organization. Joe Wilebski moved to approve the contribution of \$250 to the NACD, Ron Anderson seconded and was passed unanimously. Jamie then spoke to the board about our Health Insurance plans, Joe Wilebski moved to approve \$400 toward each employee's

individual plans, seconded by Ron Anderson and passed unanimously. Jamie then spoke to the board about the 2018 MASWCD Annual Convention on December 9-11th in Bloomington, Jamie handed out the agenda to the board and asked if any board members would be interested. Jamie then mentioned to the board that the staff fridge quit working and Jamie purchased a new fridge for \$356.60. Joe Wilebski made the motion to approve the repayment to Jamie Osowski for the fridge. Ron Anderson Seconded and passed unanimously. Jamie then mentioned that there will be a TSA meeting in Mahanomen on Thursday November 15th.

Next Jim Schwab gave the NRCS report. Jim has been making CSP payments. The State Conservationist was up in Kittson County on October 10th, the office had a round table discussion with Troy Daniell and Alan Lepp. Michael is working on Grazing plans. November is Native American History Month.

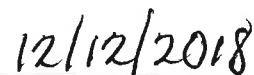
Next was Justin Muller's report. Justin reported that the staff was at BWSR Academy. He is working on a couple WCA projects. The Hill Township project is complete. A new septic went in and we are waiting on the invoice, so we can pay. Justin also reported that he had a WCA meeting with the Two Rivers Watershed and the Army Corp on the Klondike project they are working on.

Jeremy Benson then gave his District Technician's report. Discussion was had on 1W1P and the steering team meetings that have been held. The Work plan has been put together. The team is also looking into a public meeting facilitator for the meetings to allow staff to be more engaged. The first policy committee meeting will be held on January 24th, 2019 at the Greenbush Community Center. The policy committee meeting will include setting a monthly policy committee meeting. Jeremy then reported on Buffers, there have been 21 signed Cost Share Contracts. The office will not be sending out deadline letters and there has been a good faith effort at trying to get them in, the weather set these people back. Jeremy reported that they did a River Watch outreach presentation with students at Kittson Central. The DNR Observation Well measurement was down for the month.

The next board meeting will be December 12th, 2018 at 8 AM in the Kittson County Courthouse Meeting Room.



Heather Peterson, Secretary



Date