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Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

**Held on Wednesday March 8th, 2017 at 8:00 AM at Kittson County Courthouse
Meeting Room.**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on March 8th, 2017 at 8:00 AM at the Kittson County Courthouse meeting room.

Members present at the meeting included: Chairman CJ Peterson; Vice Chairman, Joe Wilebski; Secretary, Heather Peterson; Treasurer; Justin Dagen Public Relations, Ron Anderson.

Others present at the meeting were District Technician Jeremy Benson, District Technician, Justin Muller, and District Administrator Jamie Osowski, District Conservationist Jim Schwab and Soil Conservationist Michael Steinhauer. Guests included members of the Kittson County Fair board Jeremy Folland and Mike Wollin.

The meeting was started with discussion with the Kittson County Fair Board about bid estimates for the 50' x 80' building at the Kittson County Fairgrounds. These bids include full cement slab, electrical power, stick built, 2' x 6' walls, 14' side walls, 2 large doors and 6 inches of class five gravel underneath. Jeremy stated with the bids that were received, all came in within \$5,000 of each other. The approximate bid for the building will be around \$77,000. The Fair Board will work with Dennis Sobolik at the Law Office to write up the legal side of the lease. Fair Board meets on March 15th to vote on the bid.

The meeting was called to order by Chairman Peterson.

The minutes from the February 11th, 2017, Board meeting were approved upon motion by Dagen and Seconded by Wilebski and unanimous vote of supervisors to approve the February 2017 minutes.

Upon a motion by Wilebski, seconded by Dagen and unanimous vote of the supervisors, the Treasurer's report was approved. Upon motion by Anderson and Seconded by Peterson and unanimous vote of supervisors to withdraw the CD from Prime Security Bank ending in 926 to use toward the building along with the local capacity money.

Jim Schwab gave the NRCS Report:

Women History Month

CRP: Jim reported that he is working on writing plans.

Memorandum of Understanding: Jim updated the board on the Memorandum of Understanding that was signed and resigned by our board. He is required to remind the board members on the topics that were discussed on this Memorandum which includes Gender, Race, and Religion and everyone must be treated fairly.

Area Meeting: Jim reported that he and Michael attended the NRCS Area Meeting on March 1st. He stated that there was a long discussion on the computer issue in Minnesota and it was finally explained to him why this computer discussion is in the works. He stated that he believes our office does enough for NRCS that we will be safe. Jim also stated that the Area offices will not be located in the current towns they are located in.

CSP/EQIP: Michael reported that deadlines for EQIP are March 17th and mid-May is the end date for contacts. CSP is a wait and see as there has been no deadline announced.

Justin Muller gave the District Technician Report

WCA: Justin reported that he has been working on a couple projects.

Feedlot: Justin reported that he attended a year end meeting and he stated that all went well. All Feedlots have to register this year.

Buffers: Justin reported to the board that landowners are still stopping in almost daily with questions on Buffers. He also reported that there will be an Enforcement meeting on March 14th at 9:30 AM, agencies invited include Watershed districts, County and BWSR.

Local Capacity Contract: Justin reported to the board on a contact for State Ditch 1 in Skane Sections 14 & 15. This contact was submitted to the county and signed by the County Commissioners. The project will cost \$45,000, with the following funds the Kittson SWCD will help fund the project; 2016 Local Capacity, \$10,000; 2017 Local Capacity, \$20,000; and the Local Capacity County Match, \$10,000 for a total of \$40,000. Motion was made by Wilebski and seconded by H. Peterson and unanimous vote of supervisors to approve contract LC-1701 for the State Ditch 1 Authority.

Jeremy Benson gave the District Technician Report

One Watershed One Plan: Jeremy spoke to the board about the upcoming 1W1P application meeting on March 16th at 10 AM. This meeting will be to discuss everything we need to put in the application for the funding.

State Cost Share: Jeremy reported to the board that he received a State Cost Share application for Matt Cummins Field Windbreak in Norway Section 20 NW ¼. The tree plan is for 250 Green Ash and 250 3x3 tree mats. The total cost of the project is \$1,005.00; with 75% Cost Share; \$753.75 will be covered by State Cost Share Funds. Upon motion by Wilebski and Seconded by Anderson and unanimous vote of supervisors, State Cost Share contact FY 17-01 is approved for \$753.75.

Buffers: Jeremy reported he has been working with landowners when they stop in or call.

Red River Watershed Management Board Joint Conference: Jeremy reported that he will be attending the Conference in Moorhead on March 22nd-23rd.

Rainfall Data Sheets: Jeremy reported that he ran a 16 year average of 19.47 inches on the rainfall data in Kittson County.

Training: Jeremy reported that he and Justin attended Basic Survey Training in Detroit Lakes; stated the training was beneficial and they found that their equipment needs a few minor repairs.

Radio Ads: Jeremy reported to the board that the radio ads for Cover Crops and Buffers are now done. We received 5 landowners stopping in after hearing the Cover Crop ad on the radio. Jeremy mentioned the board that it would cost \$16,000 to advertise for the whole year and it costs \$3,000 for 2 months. The board all stated they would rather see advertisement every 2 months and not all year.

Pickup Options: Jeremy reported that he received bids from Westside Motors (Dodge), Dahlstrom Motors (Chevrolet), and C&M Ford for a ¾ ton pickup to pull our drills. Jeremy stated the cost of the Dodge was \$32,000, Chevy \$40,430, and Ford \$40,779.12. The board stated that apples to apples, the Dodge is the way to go. Jeremy stated he will receive trade in bids from each dealership on the 2007 Chevy, we will also advertise the Chevy in the paper for write in bids until April 11th.

Jamie Osowski gave the District Manger report:

RIM Joint Powers Agreement: Jamie reported to the board that currently the RIM Easement Delivery is distributed through the State, they are now going to offer a Joint Powers Agreement where invoices will be sent to the state per time worked rather than grant disbursement of \$1,187 from BWSR. Upon motion by Wilebski and seconded by H. Peterson and unanimous vote of supervisors to approve and sign the RIM Joint Powers agreement.

Other: Enivrothon will be held on Wednesday April 26th, 2017 at Lake Bronson State Park.

April Board Meeting: The April Board meeting is scheduled for Wednesday April 12th, 2017 at 7:00 AM in the Kittson County Courthouse meeting room.

With no further business to come before the board, the meeting was adjourned.



Heather Peterson, Secretary