

*Helping Producers Implement  
Best Management Practices  
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Kittson County*



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## **Minutes of the Meeting of**

**Kittson Soil & Water Conservation District Board of Supervisors**

**Held on March 8<sup>th</sup>, 2012, 8 AM**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Thursday March 8<sup>th</sup> 2012, at the Farm Service Agency meeting room located in Hallock, Minnesota.

Members present at the meeting included: Chairman Greg Peterson; Vice chairman, Ron Anderson; Secretary, Justin Dagen; Treasurer, Ron Baldwin; Joe Wilebski; Public Relations.

Others present at the meeting were District Manager, Darren Carlson; Joanne Quiner, District Coordinators; Program Analyst, James Schwab, Technician, Mark Larson; and Thedy Bergsnev who will begin employment on March 12th, 2012

The minutes of the February 9<sup>th</sup>, 2012 meeting was approved, upon a motion by Wilebski, seconded by Baldwin and unanimous vote of the supervisors.

Upon a motion by Dagen, seconded by Baldwin the bills were approved for payment as presented in the amount of \$11,308.11 Check numbers 3331-3352.

Accounts receivable: Accounts receivable has outstanding balance of \$32,313.80

Joanne Quiner gave the District Coordinators report as follows:

Myron Calendars: Quiner asked if the Board would like to again purchase pocket calendars for 2013. Upon motion by Baldwin, seconded by Wilebski calendars from Myron manufacturing and to include Kittson SWCD/NRCS on calendars.

Bank Signature: Signature card had to be updated to revoke Joanne Quiner check signing privileges and to add Thedy Bergsnev, Darren Carlson and Ron Baldwin. Motion by Dagen, seconded by Baldwin to approve the new bank signatures.

AG BMP - Mark Lundberg for \$50,000 for Air Seeder has been approved.

Available Funds: The balances listed below are as of January 31<sup>st</sup>, in our program records: CLWP, \$-2,473.57; WCA, \$2,994.00; Shoreland, \$2,635.97; Feedlot, \$4,614.20, ISTS, \$8,769.05; CAI, \$6,324.20.

Jim Schwab gave the NRCS report as follows:

EQIP: We received 21 applications and one was funded.

CSP: Interviewing and scoring our applications at the present time.

Contribution Work Agreement: Workload has been submitted to Glen Kjawski and will be working on a potential work agreement.

Womens History Month: Schwab stated the month of March being Womens History month.

Darren Carlson gave the District Manager's report as follows:

New Employee: Darren reported and introduced Thedy Bergnsev and she will start fulltime employment on March 12, 2012.

NRBG (Natural Resources Block Grant) Breakdown:

FY 2012 Funds as of March 1, 2012 that need to be spent by 6/30/12 as follows:

County Water Plan	Feedlot	Septic	DNR Shoreland	WCA (wetland)
\$2,474.00	\$4,614.00	\$8,769.00	\$2,636.00	\$2,994.00

District Technician Job Opening: Deadline for applying is Friday March 9<sup>th</sup> at 4:30, to date we have 9 applications. Monday March 12<sup>th</sup> at 8AM the board of supervisors and Darren will review the applications and set up interviews.

Feedlot Program: Appears that the KSWCD will not receive Performance Credit for the Feedlot Program. Not enough Inspections were done in 2011. To receive our Performance Credit 7% of the registered feedlots need to be checked each year. It could affect our \$500 Performance credit.

Website: Needs to be updated by March 15<sup>th</sup>. 2012 Annual Plan and 2011 Year in Review needs to be completed and put on website. Minutes, Yearend Annual Reports, Fact Sheets, etc. have been completed.

Newsletter: Looking for advertisement from area businesses to help fund postage, 25 letters have been sent out. Suggested rate would be \$100.00 per year or 2 mailings.

Tree Program: To date we have 37 completed tree applications, 9 tree planting sites. 8,000 trees have been purchased and have about 4,500 remaining.

Envirothon: We have received 19 donations from area businesses for a total of \$1,465. Chips have been donated from Northern Plains Potato Growers Association and Milk from North Star Dairy.

Other: Have attended Envirothon meeting March 7th TRF, PL 566 meeting March 9<sup>th</sup> TRWD, Administrators Meeting March 12<sup>th</sup>, WCA TEP meeting PL 566 project on March 16<sup>th</sup>, DNR Ob Well Training via phone on March 21<sup>st</sup>, Chad Severts will be here on March 22th to assist with items needed for new employee such as CWF Items, Elink and others, March 27<sup>th</sup> in TRF, BWSR Biennial Budget Request, CAI meeting in Mahanomen on April 11<sup>th</sup>.

Copier: After advertisement, on a motion by Baldwin, seconded by Dagen to accept the bid from Sion Lutheran in Lancaster for \$1,000.00 Motion Carried.

2011 Clean Water Funds: Lake Bronson Phase I of 110 acres applicants will be planting their Grass Filter Strips this spring. Waiting for signatures.

2012 Clean Water Funds: Lake Bronson Phase II and North Red River Watershed, short stories and Elink information due by the end of March to BWSR.

Ron Anderson questioned the possibly of changing our meeting date. Darren will check into it.

With no further business to come before the Board, the meeting was adjourned by Chairman Peterson.

Justin Dagen, Secretary



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