

**Minutes of the Meeting of
Kittson Soil & Water Conservation District Board of Supervisors
Held on March 12th, 2009**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Thursday, March 12th, 2009, at the Kittson County Farm Service Agency meeting room located in Hallock, Minnesota.

Members present at the meeting included Vice Chairman, Greg Peterson; Secretary, Justin Dagen; Treasurer, Joe Wilebski and Public Relations, Ron Anderson. Absent: Chairman, Scott Klein.

Others present at the meeting were District Manager, Holly Anderson; District Clerk, Charles Dziengel; Program Coordinator, Shane Olson and Program Analyst, James Schwab.

The meeting was called to order by Vice Chairman Peterson. The minutes of the February 12th, 2009, meeting was approved, upon a motion by Wilebski, seconded by Dagen, and unanimous vote of the supervisors.

Upon a motion by Dagen, seconded by Anderson and unanimous vote the treasurer's report was approved as presented by Dziengel. Upon a motion by Wilebski, seconded by Anderson, and unanimous vote, for check #2307 through #2336 for the amount of \$11,795.33 for the month of February was approved as presented by Dziengel.

Dziengel reported the 2006 accounts receivable for \$43.73.

Dziengel reported the 2007 accounts receivable for \$60.46.

Dziengel reported the 2008 accounts receivable for \$379.41.

Charles Dziengel gave the District Clerk's report as follows:

Tree Open House: Dziengel reminded everyone that the tree open house will be on March 12th from 1-4 PM.

Web soil survey: Dziengel mentioned there will be a web soil survey training held here on March 19th to demonstrate the updated soil survey.

Holly Anderson gave the District Manager's report as follows:

District activities: Anderson said a staff meeting was held on March 3rd.

Furniture auction: After our share of the advertising bill was paid, the District made \$152.57 at the County's furniture auction.

Website: Nearly all of our website requirements have been completed. We have until March 15th to get everything on the website. Once everything is on the site, Anderson will send you the link.

Feedlot: Anderson recently went over the year-end report with Mike Sharp, MPCA. The County received 11 points out of 11 for the year. Anderson went before the Commissioners on March 3rd. She asked them to sign off on the annual feedlot review. Anderson asked them to appoint Olson the feedlot officer.

Wind Energy Regulations: Anderson requested that Assistant County Attorney Jeff Hane review the wind energy information she put together and go over it with her, if necessary. She asked him for a Planning Commission meeting possibly in the third or fourth week of April.

Floodplain: Anderson discussed Floodplain issues with the Commissioner's on March 3rd.

SWCD Days at the Capitol: Anderson attended the SWCD Days at the Capitol February 23-24th. It was a much different atmosphere than last year. Stumph was unavailable, but Anderson did spend time visiting with Representative Dave Olin, Representative Britta Sailer, Representative Rick Hanson, and Senator Dennis Fredrickson, as well as lobbyist Judy Erickson, and many MASWCD folks.

Area I Meeting: Peterson, Olson and Anderson will attend the Area I meeting in Ada on March 17th.

LOHC: Since then, Anderson read an article about the Lessard Outdoor Heritage Council's (LOHC) decisions for projects that they will suggest to the Legislature. The Council received 80 proposals for \$250 million of projects and whittled it down to 19 projects costing \$68 million, which is the amount projected for the first fiscal year. An official proposal hasn't been completed yet because some members of the council are arguing that there is a lack of metro projects in the recommendation. Therefore, a final LOHC vote is being held up until next week.

RRVCSA meeting: Anderson said a Red River Valley Conservation Service Area meeting will be held on March 31st in Mahnomon. Klein and Dagen are the delegate and alternate, respectively. Klein said he would be available to go with Anderson. Anderson also has an amended agreement for Klein and Dagen. The new agreement will be signed at the March 31st meeting. Anderson will be attending a TSA Area I meeting in Thief River Falls on April 14th. This meeting will be to wrap up any odds and ends.

Water Plan Update: Anderson is currently working on a PowerPoint presentation on the water plan that she must present to BWSR on April 8th in Bemidji.

Handicap: Anderson said in order to keep her handicap accessibility certificate, she must complete 2.5 more credits of continuing education through the State by January 1, 2010. Anderson will be attending training in May to complete that requirement.

Available Funds: Anderson requested a money transfer to the SWCD on March 3rd. Anderson said the balances listed below are as of March 10th, unless otherwise noted: District, County, \$0; LWMP, \$10,000 County, \$11,957.46 SWCD; CLWP Dedicated Fund \$44,160; WCA, \$5,000 County, \$6,963.42 SWCD; Shoreland, \$0 County, \$1,624.71 SWCD; Feedlot, \$0 County, \$6,511.59 SWCD; SSTS, \$10,000 County, \$2,789.88 SWCD; and Zoning, \$0 County, \$9,176.30 SWCD and Beaver \$4,160.00.

Jim Schwab gave the Program Analyst's report as follows:

Women's History month: March is Women's History month.

FOIA training: Mark Larson, Olson and Schwab attended the freedom of Information Act (FOIA) training on March 10th at the Area Office in Thief River Falls. Basically they learned to just say "No" when requests come in about USDA Farm Program information unless it is the landowner or the operator. Upon a motion by Dagen, seconded by Wilebski, to name Shane Olson the Authorized NRCS Conservation Cooperator from Kittson SWCD.

USDA Toolkit: Schwab, Olson and Larson will attend USDA Toolkit training, which will take place on March 26-27th.

FOIA: Schwab, Olson and Larson will attend the WCA/Swampbuster FOIA training on April 15th at the Area Office in Thief River Falls.

EQIP: Schwab said there is a rumor there will be an EQIP sign-up in May.

Shane Olson gave the Program Coordinator's report as follows:

AgBMP: The current application order is as follows: JF09, no-till air drill for \$50,000 (April); GL-09, no-till drill for \$50,000 (April); El-09, soil saver (possibly May); LJ-09, \$50,000 no-till air seeder and JS-09, \$50,000 no-till air seeder. SA-10 put in an application for equipment in 2010, since he will not be eligible until then.

AgBMP report: Olson said we received \$5,000 of 2009 AgBMP funds. Olson presented an application for AG-09 for \$3,500 an ISTS, in which \$1,220 of carry over and \$2,300 of new funds will be used. Upon a motion by Dagen, seconded by Wilebski, to fund AG-09's ISTS for \$3,500.

Springbrook project: BWSR has funded the Springbrook project proposal submitted by Dan Money to get some funding through RIM for the project. It would involve enrolling everything between the setback dikes, into RIM following their release from CRP. It will involve lots of work enrolling these areas into RIM. Money, Olson and Anderson attended the RIM Red River Valley Restoration Initiative training on February 19th.

CREP II: Roger Malm sent the title commitment paperwork he performed for BWSR for contract #35-02-07-01 CREP II easement paperwork. Olson forwarded it to Polly Remick at BWSR.

Drought disaster: Chad Severts will possibly be at the April Board meeting. He plans on performing a final audit for the Drought disaster program.

FY08 State Cost share: Olson received cost share application FY08-02 and FY08-07, both for well sealing. Olson submitted them to Bruce Gunderson to perform estimates this spring. Olson put in a request for Jim Hest to perform 3 Side Water Inlet surveys.

WCA KCHD: Kelly Bengtson submitted the cross-sections for CSAH 4 up in Caribou Township as requested by Bill Best. Olson will be looking at slide reviews for CSAH 4 in the near future.

Envirothon: The Envirothon will be held April 29th at Lake Bronson State Park. Olson reminded Dagen for 250 bags of potato chips. Olson will be lead presenter for the Current Events station and Larson will be on that station as well. Anderson will be lead presenter of the presentation station. Dan Money will be lead presenter for the aquatics station. Quiner will handle the food again. Olson has received \$850 in donations so far this year.

eLINK: The 2008 NRBG reporting of ELINK was completed by March 6th. Olson is caught up with cost share years as well, however the report map viewer feature is currently not working.

MACFO: Olson will be attending a MACFO planning meeting on March 23rd.

2009 Trees report: This far there have been 3,115 trees ordered from Lee Nursery.

April Board meeting: The next Board meeting is scheduled for April 9th. Glen Kajewski plans on attending the April meeting.

With no further business to come before the Board, the meeting was adjourned by Vice Chairman Peterson.

Justin Dagen, Secretary