

**Minutes of the Meeting of
Kittson Soil & Water Conservation District Board of Supervisors
Held on January 8th, 2009**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Thursday, January 8th, 2009, at the Kittson County Farm Service Agency meeting room located in Hallock, Minnesota.

Oath of office: Kittson County Auditor Marilyn Gustafson met with Board members to swear in Joe Wilebski and Greg Peterson who were recently re-elected.

Campaign Financial Report: Wilebski filled out the "Campaign Financial Report Certification of Filing" for Gustafson. Anderson presented Wilebski with a "Certificate of Election".

Members present at the meeting included Greg Peterson, Joe Wilebski and Ron Anderson. Absent: Justin Dagen and Scott Klein.

Others present at the meeting were District Manager, Holly Anderson; District Clerk, Charles Dziengel; Program Coordinator, Shane Olson; and Program Analyst, James Schwab.

Organizational meeting: District Manager Holly Anderson opened the organizational meeting. Anderson opened the floor for a nomination for the 2009 Chairman.

District Chairman: Upon a nomination by Peterson, seconded by Wilebski, to name Scott Klein, Chairman, by a unanimous vote.

Vice Chairman: Upon a nomination by Anderson, seconded by Wilebski, to name Greg Peterson, Vice Chairman, by a unanimous vote. Anderson turned the meeting over to Vice Chairman Peterson.

Secretary: Upon a nomination by Wilebski, seconded by Anderson, to name Justin Dagen, Secretary, by a unanimous vote.

Treasurer: Upon a nomination by Peterson, seconded by Anderson, to name Joe Wilebski, Treasurer, by a unanimous vote.

Public Relations: Upon a nomination by Peterson, seconded by Wilebski, to name Ron Anderson, Public Relations Director, by a unanimous vote.

The meeting was called to order by Vice Chairman Peterson. The minutes of the December 12th, 2008, meeting were approved, upon a motion by Wilebski, seconded by Anderson, and unanimous vote of the supervisors.

Upon a motion by Wilebski, seconded by Anderson and unanimous vote the treasurer's report was approved as presented by Dziengel. Upon a motion by Wilebski, seconded by Anderson, and unanimous vote, for check #2239 through #2283 for the amount of \$39,491.51 for the month of December was approved as presented by Dziengel.

Dziengel reported the 2006 accounts receivable for \$43.73.

Dziengel reported the 2007 accounts receivable for a total of \$60.46.

Dziengel reported the 2008 accounts receivable for a total of \$534.36.

Charles Dziengel gave the District Clerk's report as follows:

MASWCD dues: The 2009 MASWCD dues are now due. Upon a motion by Anderson, seconded by Wilebski, to pay MASWD dues for \$1,850 for 2009.

Mileage rates: Dziengel reminded everyone that the IRS mileage rates decreased to 55 cents effective January 1st. Olson asked the Board for a motion to get it in the 2009 minutes. Upon a motion by Anderson, seconded by Wilebski to approve the mileage rate at 55 cents retroactive to January 1, 2009.

Official Banks: Upon a motion by Anderson, seconded by Wilebski, and unanimous vote, to name American Federal Bank in Hallock and Marshall Bank in Hallock, Kittson SWCD's official banks.

W2's and W4's: Dziengel passed out W2's to all Board members present for them to fill out and sign. He presented them with W4's for 2008.

Per Diem: Dziengel wanted to point out that the Board should establish per diem for 2009. Upon a motion by Anderson, seconded

by Wilebski, to set per diem for the Board Chairman at \$75 per meeting; \$60 for half day meetings for regular Board members and \$120 for full day meetings.

Crop Improvement Day: Crop Improvement Day will be held on January 22nd. We will, once again, have our booth set up and the cost is \$45 this year.

Quiner's service: Dziengel said we have received Quiner's clock as a gift of appreciation for 30 years of service.

Holly Anderson gave the District Manager's report as follows:

District activities: Anderson said staff meetings were held on December 18th and January 6th.

RC & D Board appointments: Commissioner Craig Spilde will again serve as the at-large member on the RC & D Board. County Commissioner Betty Younggren was named the minority member for the Board. Upon a motion by Wilebski, seconded by Anderson, and unanimous vote to appoint Craig Spilde as an at-large member and Betty Younggren minority member to the RC & D Board for 2009. Anderson mentioned that Kittson SWCD no longer has to make a Board member appointment as RC & D Board member representatives has been reduced.

RC & D staff: Shawn Balstad of RC & D has requested she be put on the February agenda to present the 2008 Annual Report.

Water Plan Update: Anderson sent out a copy of the Priority Concerns Scoping Document to the required agencies on December 26th. Those agencies have until January 30th to make comments to BWSR. Then BWSR has until April 8th to get back to Anderson with comments. On April 8th Anderson will have to go to a BWSR Board meeting to give a PowerPoint presentation on the skeleton of the plan. BWSR will then tell her what to change to make the plan what it wants.

Feedlot: Anderson sent in the 2008 feedlot report to MPCA on January 5th. In hopes of getting money before the Governor unallots anything, MPCA moved up the report due date to January 20th. Anderson is also working on booking a zoning attorney for the 2009 feedlot conference in Moorhead. Anderson needs to go before the Commissioners to get the chair to sign the annual report. Anderson will also do the year-end review with MPCA's new representative Mike Sharp. Anderson will turn records over to Olson very soon.

Septic: Anderson will complete the year-end septic report by the February 1st deadline.

Hanson Truck Sales: Anderson sent Greg Hanson, Karlstad, the necessary paperwork to start the conditional use permit process. Hanson is proposing to change some of his agricultural land to commercial land so he can sell trucks on the property, located just off of State Highway 11 outside of Karlstad.

Wind Energy Regulations: Anderson has been researching other county's tower and wind energy regulations. Anderson says Blue Earth County has a good ordinance. Anderson will send Jeff Hane a copy of her findings and ask him to take a look at them. The next step would be to have a Zoning Planning Commission meeting in February, if Hane has the time and is available. Once the Commission meets to make amendments, Anderson will take the amended ordinance before the Commissioners for a public hearing/approval.

TSA meeting: Anderson will attend the January 13th Technical Service Area meeting in Thief River Falls.

SWCD Days at the Capitol: Anderson would like to attend the SWCD Days at the Capitol February 23-24th. She is very interested in how the budget is going to get balanced, and how the Outdoor Heritage money is going to be handled. Anderson will once again make appointments to see LeRoy Stumph and Dave Olin, as well as any other fairly close Legislators that are available. Olson mentioned that some SWCD folks should speak with the legislator that created the Native Buffer Program.

County Auction: An auction sale will be held in February in the Courthouse for all of the furniture lining the hallways. The County is going to allow us to sell our old furniture along with the County's stuff.

Available Funds: The 2009 Natural Resources Block Grant funds from the State were received by the County in November. As required, Anderson wrote the Commissioners a letter asking them to release \$5,000 of WCA funds to go straight to the SWCD for the implementation of the WCA program. After receiving the money from the County, Dziengel made that transaction on December 18th. Anderson said the balances listed below are as of December 31st, unless otherwise noted: District, County, \$0; LWMP, \$21,651 County, \$4,157.26 SWCD; CLWP Dedicated Fund \$44,160; WCA, \$13,737 County, \$2,625.45 SWCD; Shoreland, \$0 County, \$3,187.21 SWCD; Feedlot, \$3,000 County, \$5,857.29 SWCD; SSTS, \$10,000 County, \$5,758.27 SWCD; and Zoning, \$0 County, \$2,501.31 SWCD and Beaver \$4,220.00.

Jim Schwab gave the Program Analyst's report as follows:

Martin Luther King Day: The office will be closed January 19th in observance of Martin Luther King's birthday.

Technician: Schwab said Mark Larson has been hired for the technician position and he will start January 20th.

NRCS Audit: Schwab said that NRCS completed the audit on all programs.

African-American History month: February is African-American history month.

Memorandum of understanding: Schwab discussed the Memorandum of Understanding.

Shane Olson gave the Program Coordinator's report as follows:

AgBMP: Olson said there is not enough revolving money at this time. The current application order is as follows: JC-09, \$47,750 air drill (February); SA-09, \$50,000 no-till air drill (April); JF-09, no-till air drill for \$50,000 (April); EL-09, soil saver (possibly April) and GL-09 no-till drill.

AgBMP report: Olson received the AgBMP report and application by email on January 7th. It is due February 12th.

CREP sign-up: Roger Malm is still working on 35-02-07-01 title commitment paperwork to get performed for BWSR for 35-02-07-01 CREP II easement paperwork.

WCA Jones: Nothing new with this issue and it's highly doubtful if Jones gets US Army Corps (COE) approval.

WCA Elieff: Nothing new with this issue and it's highly doubtful if Jones gets US Army Corps (COE) approval.

WCA KCHD: Kelly Bengtson submitted a partial application for CSAH 4 up in Caribou Township. Bill Best was up here December 12th to perform aerial slides reviews for CSAH 38. Olson will be looking at slide reviews for CSAH 4 in the near future.

Cost Share Authority: Olson needs to be appointed as Cost Share Authority for 2008. Upon a motion by Anderson, seconded by Wilebski, and unanimous vote, to name Shane Olson Cost Share technical authority for Kittson County for 2009.

FY08 State Cost share: Olson sent out contract FY08-02 an application for a well sealing in Lake Bronson.

Drought disaster: Chad Severts will possibly be at the next Board meeting. He plans on performing a final audit for the Drought disaster program.

Springbrook project: Dan Money has submitted a project proposal to BWSR to get some funding through RIM for the Springbrook project. It would involve enrolling everything between the setback dikes, into RIM following their release from CRP.

TRWD meeting: Olson will attend the Two River Watershed District's SD 72/Big Swamp meeting in Badger on January 8th.

NW CFO's: Olson will be attending a county Feedlot meeting at Lake Bronson State Park on January 14th.

Feedlot: Olson will be attending county Feedlot training in Detroit Lakes on January 21st.

Newsletter: The newsletter is at Stephen getting printed...should be mailing out shortly. A tree order form will be included.

Tree Open House: Olson asked if we should we hold a tree open house again in the near future. The Board said that we should again hold a tree open house.

February Board meeting: The next Board meeting is scheduled for February 12th.

With no further business to come before the Board, the meeting was adjourned by Chairman Peterson.

Justin Dagen, Secretary