

*Helping Producers Implement  
Best Management Practices  
For Conservation Purposes in  
Kittson County*



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**Minutes of the Meeting of  
Kittson Soil & Water Conservation District Board of Supervisors  
Held on Monday February 4<sup>th</sup>, 2013**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Monday February 4<sup>th</sup>, 2013 at 1 pm at the Farm Service Agency meeting room located in Hallock, MN.

Members present at the meeting included: Chairman, Ron Anderson; Vice Chairman, Heather Peterson; Secretary, Justin Dagen; and Treasurer, Joe Wilebski. Missing was Public Relations, C.J. Peterson.

Others present at the meeting were District Manager, Darren Carlson; District Technician, Brian Krippner; District Coordinator, Jamie Ingeman; NRCS District Conservationist, Jim Schwab; NRCS Technician, Mark Larson; FSA, Kelly Turgeon; NRCS, Glen Kajewski; and County Commissioner, Leon Olson.

The minutes from the January 3<sup>rd</sup>, 2013 board meeting were approved, upon a motion by Dagen, seconded by H. Peterson and unanimous vote of supervisors.

Upon a motion by Wilebski, seconded by Dagen and unanimous vote of the supervisors the treasurer's report was approved as presented by Jamie Ingeman.

**Jamie Ingeman gave the District Coordinator report:**

**Envirothon-** This year's Envirothon will be held on April 24, 2013 at Lake Bronson State Park. The planning committee has asked for funding from each Area 1 SWCD office in the amount of \$100. Upon motion by Dagen, seconded by H. Peterson, the district will donate \$100 to Envirothon for 2013.

**Kittson SWCD Open House-** The office held a rain gauge appreciation and tree open house on January 30<sup>th</sup> in the office. The open house brought 25 people to the office to discuss trees, rain fall amounts, and any other programs with the staff.

**Year End Reporting-** Jamie informed the staff that Joanne has been helping her with the year-end financials.

Bank Signatures: Upon motion by Dagen, seconded by C. Peterson and unanimous vote by supervisors to appoint Heather Peterson to open any deposit or share account(s) in the name of association, endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution, and authorization to have access to financial information through on-line banking privileges in order that transfers and routine maintenance may be performed in place of Joanne Quiner on the bank signature resolution. This resolution supersedes all previous resolutions.

Jim Schwab gave the NRCS Report

EQIP: Producers need to call and make an appointment to come in a sign up for Equip.

A public hearing will be held on February 6<sup>th</sup> for the PL566 project. Mark, Jim, Brian and Darren will be attending this meeting put on by Jeff Hanes from the law office.

Black History Month

Mark Larson spoke to the board about a solar pumping plant for Roy Frame in McKinley 13. Mark is working with the NRCS Area Office to get something cost effective put together for Frames. Mark spoke with Darren about possibly doing State Cost Share for this project. Darren stated this is not a set State Cost Share program and the board must first approve to have this added to state cost share. Then it is sent to the State and the Grant Coordinator can determine if this can be approved. The board told Mark they would like a good cost estimate and more information before making a decision.

Glen Kajewski gave the board an update on the NRCS budget.

Kelly Turgeon gave the board an update on CRP.

Darren Carlson gave the District Manager report

FY 2012 Natural Resources Block Grant (NRGB): Darren gave a report on the remaining funds that need to be spent by June 30, 2013. CLWP has \$497.07 remaining in the match amount, Feedlot has \$5393.72 remaining, SSTS has \$9,948.95 remaining, Shoreland has \$3,589.97, and WCA has \$12,338.22 remaining.

FY 2013 Natural Resources Block Grant (NRGB): Darren reported the amounts remaining in the FY 2013 grants, CLWP \$17,750.00 remaining, Feedlot \$12,750.00 remaining, SSTS \$18,941.00, Shoreland \$5,294.00, WCA \$32,894. These funds need to be spent by June 30<sup>th</sup>, 2014.

FY 2013 Conservation Delivery Grant: Remaining balance is \$18,744 and needs to be spent by 6/30/2014

FY 2013 RIM Easement Delivery Grant: Remaining balance is \$375 and needs to be spent by 6/30/2014.

2013 Kittson SWCD Tree Program: Darren showed the board an updated 2013 tree ledger. Darren stated we have 6 scheduled tree plantings for 2013 with 2700 trees being planted.

State Cost Share:

-FY 12-04 Jan Carr Well Sealing (Deerwood 21) cost estimate will be \$545.00, (State Cost Share \$272.50 and CLWP \$ 136.25). Motion by H. Peterson and seconded by Wilebski to approve Jan Carr's well sealing.

FY 09-14 Greenwood Cemetery Streambank Stabilization for \$8,137.50; Darren spoke with Chad Severts with BWSR and this can be cancelled and pay back the State cost share funds of \$10,171.88 and the cemetery should not have to pay back any funds. Motion by Wilebski, seconded by Dagen to cancel and send money back to the state.

-Encumbered Funds- FY11-02 Joel Lindegard 2 well sealings for \$315 and \$157.50 CLWP; FY12-05 Nathan Younggren well sealing for \$357.50 and \$178.75 CLWP, Brian Ingeman, shelterbelt renovation and establishment for \$851.48.

-Darren reported the remaining FY 2012 State Cost Share funds that need to be used by 6/30/13 or we lose is \$5,507.09 + \$1,376.77 (T&A).

SSTS (Sub Surface Treatment Systems): LGU in charge of SSTS funds will need to have so many credits and pass exams each year for administration. At this time Darren doesn't know how many credits will be needed but he shared a list of upcoming training he will be attending in various locations.

NRCS/SWCD Wetland Contribution Work Agreement (CWA): Darren reported that at the last meeting he submitted the incorrect request to NRCS, he had submitted a request for \$1800 and it has now been submitted for \$3780.00.

E-Link Reporting: Darren stated that he has submitted numerous ELINK and year end reports and they have been submitted to BWSR and the district website. There will be a new system in place by spring and some training will be required with this new system.

2013 Annual Plan: Darren gave the annual report to the board members to look over and suggest any changes. Motion was made by Dagen and Seconded by Wilebski to submit the Annual Report.

Brian Krippner gave the District Technician report:

East Farms- Rodger Johnson Ag Banking: Brian reported to the board that there needs to be a public hearing held for this Ag Banking application. Discussion was made and the public hearing will be held on March 11<sup>th</sup> at 2:30 following the next scheduled board meeting.

Truscinski- Brian stated that Truscinski called and asked for permission to cross our land to access his land and begin dozing spoil piles.

Certified Ag Inspector- Brian stated he will be attending CAI training in St. Cloud February 11-13 and training in Red Wing on July 15-17.

Seed Sampling: Will be conducting seed samples with Jeff Sira in the upcoming weeks.

Feedlots: Brian stated he had a year-end review with Molly Costin with the MPCA, he reported on the producer meeting/registration held on January 30<sup>th</sup>, he stated he had a poor turnout. He also reported on the Delta Reporting and this is now a requirement and reporting needs to be done online.

March Board Meeting: The March Board meeting will be held Monday March 11<sup>th</sup> at 1:00pm.

With no further business to come before the Board, Motion was made by H. Peterson and seconded by Wilebski to adjourn meeting.

Justin Dagen, Secretary

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