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Kittson County*



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Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

Held on February 9, 2012

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Thursday, February 9th, 2012, at the Farm Service Agency meeting room located in Hallock, Minnesota.

Organization meeting: Chairman, Greg Peterson opened the meeting to welcome Ron Baldwin to fill the vacancy of Joanne Quiner who stepped down. On a motion by Wilebski, seconded by Dagen to approve Quiner vacancy. On a motion by Wilebski, seconded by Dagen to approve Baldwin as supervisor for the vacancy in District #2.

Members present at the meeting included: Chairman Greg Peterson; Secretary, Justin Dagen; Treasurer, Ron Baldwin; Joe Wilebski; Public Relations. Absent: Vice Chairman, Ron Anderson.

Others present at the meeting were District Manager, Darren Carlson; Joanne Quiner, District Coordinator; Program Analyst, James Schwab and Technician, Mark Larson. Absent: Virginia Olson.

The minutes of the January 12th, 2012 meeting was approved, upon a motion by Wilebski, seconded by Dagen, and unanimous vote of the superisors .

Upon a motion by Wilebski, seconded by Dagen , and unanimous vote of the supervisors the treasurer's report was approved as presented by J. Quiner. Upon a motion by Wilebski, seconded by Dagen, and unanimous vote, for check #3307 through #3330 for the amount of \$19,402.40 for the month of January was approved.

Accounts receivable: Accounts receivable has outstanding balance of \$24,129.28 with one paid which will reflect next month.

Virginia Olson report was given by District Coordinator Joanne Quiner as follows.

The yearend financial report was reviewed and the comments were favorable with one correction to be made. Motion by Dagen, seconded by Wilebski to approve as amended.

Signature card had to be updated to revoke Virginia Olson check signing privileges and to add Joanne Quiner, Darren Carlson and Ron Baldwin until new employee is hired. Motion by Dagen, seconded by Wilebski to approve the new bank signatures.

AG BMP - reviewed application for Sevrin Anderson \$45,000 for Multi-weeder and Mark Lundberg for \$50,000 for Air Seeder. Motion by Dagen, seconded by Baldwin to approve the applicants for the amounts listed above and unanimous vote of the supervisors.

E-link – BWSR Chad Severts will be contacted to assist with this plan but will be completed by the February 15th deadline.

Available Funds: The balances listed below are as of January 31st, in our program records: CLWP, \$-28.43; WCA, \$3,104; Shoreland, \$2,012.97; Feedlot, \$1,731.20, ISTS, \$4,278.05; CAI, \$7,745.16.

Jim Schwab gave the NRCS report as follows:

Memorandum of Understanding: Schwab reviewed the NRCS/SWCD Memorandum of Understanding, stating you treat all people equally, with Ron Baldwin being a new supervisor and our office agreement.

President's day: Larson said the office will be closed February 20th for Presidents day.

EQUIP: Kittson County has \$62,000 for the program, will continue to take applications.

CSP: 22 applications and whip signup, we will be taking appointments for sign up and waiting for funding.

African History Month: Schwab stated the month of February being African History month.

Darren Carlson gave the District Manager's report as follows:

I report wa Meetings/Training Attended: Attended the CAI training in St. Cloud 2/6 – 2/7 and completed 14 of the 40 hours for a new inspector. Scott Revere supplied new applications and test last week.

Motion by Dagen, seconded by Baldwin to pay the \$75 for the Annual dues for the CAI membership. Motion carried. Discussed what other areas are doing for charging a fee for

testing to cover our mailing and some office time. Motion by Dagen , seconded by Wilebski to Charge \$20.00 . Motion carried.

SSTS: Yearend report completed by 2/01/12.

WCA: TEP meeting was held on 1/20/12 for:

Railroad bridge @Northcote

DNR firebreak on Canadian border

Yearend report completed by 2/1/12.

Envirothon: The Envirothon will be held at Agassiz on April 25th. Kittson is in charge of lunch. We will be working on details for that event. Ledger showing potential envirothon sponsors for 2012 after review a few additional names will be added. Each district is responsible to collect \$200. Motion by Baldwin, seconded by Wilebski for our district to donate \$100.

PL 566/RRVI/RIM (Spring Brook Project)

Numerous meetings with NRCS Engineers, TRWD, NRCS, and Landowner meetings.

Landowners as follows:

Craig Halfman, Doug Wonnenberg/Bill Sczepanski, Wayne Koland, Tom & Keith Britten, Justin Dagen, Greg Bogestad, Dean Johnson, Larry Bothum and Lyn Augustin.

Carlson reviewed the Natural Resources Block Grant (NRBG):

To be spent by 7/1/12

To be spent by 7/1/13

s reviewed and the co County Water Plan = \$4,354

\$15,279 +Levy

Feedlot = \$5,254

\$ 7,500

SSTS =\$9,209

\$18,941

Shoreland =\$3,116

\$2,674

WCA =\$4,274

\$16,447

Total =\$26,207

Financial Report: Carlson stated Joanne & Virginia have been working on yearend financial report. Fund balances have changed over the past five years as follows:

2007 = \$150,262

2008 = \$170,140

2009 = \$147,815

2010 = \$140,990

2011 = \$199,305

Spend at the SWCD's discretion and is noted as unreserved, undesignated fund balance.

Tree Program: Carlson reviewed the sale of trees.

CRP/FSA Measurement: Received an e-mail from FSA director Kelly Turgeon and they will not be doing any staking on CRP. Carlson wanted to know if we should think of doing offering that service. Board question the workload and new employee issues. Check by newsletter to see if we have interest for that in the County.

State Cost Share: Reviewed cost share application for tree planting for Dennis Klopp. Motion by Baldwin, seconded by Wilebski to approve the cost share for Klopp for \$1,428.75. Motion carried.

Clean Water Funds (CWF): Carlson discussed 2012 CWF need to have a short story with additional to Lake Bronson funds. Filter strips \$95,000 funds are almost spent.

Application Deadline: Monday February 13th at 3:30 supervisors will review applications received.

Miscellaneous: Carlson discussed copier, March board meeting/Area I meeting. Virginia AL will be paid as she is leaving with good standings. Motion made by Wilebski, seconded by Dagen that we pay her the funds she has earned.

March Board Meeting: The next regular scheduled Board meeting is March 8th at 8AM.

With no further business to come before the Board, the meeting was adjourned by Chairman Peterson.

Justin Dagen, Secretary

