

*Helping Producers Implement
Best Management Practices
For Conservation Purposes in
Kittson County*



410 South 5th Street - Suite 106 - Hallock MN 56728 - Phone (218) 843 2619 - Fax (218) 843-2772 - nwmnswcd.org

Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

**Held on Thursday August 8th, 2013 at 7:30AM at the Kittson Soil and Water
Conservation Office.**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Thursday August 8th, 2013 at 7:30 AM at the Kittson Soil and Water Office.

Members present at the meeting included: Chairman, Ron Anderson; Vice Chairwoman, Heather Peterson; Treasurer, Joe Wilebski and Public Relations, C.J. Peterson. Absent was Secretary, Justin Dagen.

Others present at the meeting were District Manager, Darren Carlson; District Technician, Brian Krippner; District Coordinator, Jamie Osowski. Missing was Jim Schwab; NRCS District Conservationist and Mark Larson; NRCS Technician.

The minutes from the July 12th, 2013 board meeting were approved, upon a motion by C. Peterson and seconded by H. Peterson with unanimous vote of the supervisors.

Upon a motion by H. Peterson, seconded by CJ Peterson and unanimous vote of the supervisors, the Treasurer's report was approved as presented by Jamie Osowski.

Jamie Osowski gave the District Coordinator report:

Audit: Jamie gave a report on the District Audit that was held on August 6th. Peterson Company LTD from Waconia MN conducted the audit and collected the information needed to complete the audit.

District Credit Cards: Jamie reported to the board that company credit cards were received, but at this time no meetings have been attended that the cards have been needed for. Next meeting will be the SWCD Governance training in Alexandria.

MCIT Meeting: Jamie will be attending a MCIT Regional Risk Management workshop in Thief River Falls on September 18th.

Other: Jamie reported that she has been working on preparing for the audit that took place on August 6th and weekly Joe River and Two River Water Monitoring.

Jim Schwab was absent for the meeting, but Jamie Osowski gave a short report for Jim.

CRP: CRP status reviews have been completed; we will start writing plans as soon as we can.

CSP: 2 CSP applications have been accepted.

PL566: The PL 566 project is underway and dikes are completed on the first mile.

Glen Kajewski: Glen Kajewski will be retiring from NRCS, 2 retirement parties will be held on August 13th and August 24th.

August is Women's History Month.

Mark Larson was absent for the meeting, but Jamie Osowski gave a short report for Mark.

Mark was a tour guide on behalf of the NRCS for the State Stockman's tour in Roseau County earlier this month. Mark has been working on CP23A field checks and is now working on certifying EQIP Grazing System practices. He is also going to be scheduling farm visits for producers interested in Rotational Grazing Systems this month.

Brian Krippner gave the District Technician report:

Rodger Johnson Wetland Banking: Brian reported that Rodger Johnson is looking at splitting a parcel up and putting part of the parcel in the wetland bank. Brian stated that him and Ryan Heinen have been on site and there are vegetation issues.

Chris Swenson Wetland Banking: Chris Swenson has a 40 acre piece that is too wet to do anything with. Brian checked in on it and the site needs more assessment to check on vegetation.

Dean Carlson Exemption: Brian reported that this exemption has been completed and they are waiting for vegetation.

Alan Truscinski: Brian reported that there will be site visit with Ben Huener (DNR), Jim Grahm (FWS), Dale Krystosek (BWSR) and Scott Johnson (Roseau SWCD) at the Truscinski violation.

Annual Conference: Brian attended an annual CAI conference in Red Wing MN July 15-17, he reported on speakers at the conference.

Dalmatian Toadflax Update: Brian reported that they had another CCM Crew field day with 6 CCM members and Mike Sugden present. He stated that the area of infestation has expanded and there are many more plants. There has been more plants found in the Strata gravel pit, Strata is on board to help keep the pit clean of these plants.

Weed Letters: Brian has been calling instead of writing letters as he feels he is getting more involvement from the land owners this way. The board asked Brian to keep notes of who and when he called since there will be no paper trail.

Rim Status Checks: Brian stated that he has done a handful of Rim Status Checks.

Outstanding Conservationist: Brian is working on the finishing touches for the Conservation Cooperator write up for Cody Schmalz.

Utility Trailer: Brian stated that he took the district utility trailer to Johnson Oil as the tires are wearing. Johnson's reported that the axle is bent. Brian received prices from Johnson Oil for a new axle and new tires and also received prices from D&S trailers in Drayton. The Board suggested that he brings the trailer to Hanson Manufacturing in Lancaster to have them straighten the axle.

Darren Carlson gave the District Manager report

FY 2013 Natural Resources Block Grant (NRGB): Darren reported the amounts remaining in the FY 2013 grants, CLWP \$7,599.38 remaining, Feedlot \$567.83 remaining, SSTs \$4,885.45, Shoreland \$208.75, WCA \$-2376.47. These funds need to be encumbered by June 30th, 2014.

FY 2013 Conservation Delivery Grant: Remaining balance is \$10,021.30 and needs to be encumbered by 6/30/2014

FY 2013 RIM Easement Delivery Grant: Remaining balance is \$375 and needs to be encumbered by 6/30/2014.

SWCD Governance 101 training: This training will be held on September 4th and 5th in Alexandria, MN. Brian and Jamie will be attending, board members were asked if they want to attend, need to register the week of August 19th.

Conservation Tour: The tour was cancelled due to low response. If time permits, Darren reported on sending out a booklet at the end of the year highlighting the practices and projects done at the SWCD.

State Cost Share:

Poppleton Streambank Project: Darren reported that he spoke with Dennis Anderson about this project and he agrees that they should have a NRCS Area Engineer look at the project and then proceed.

FY 12-07 Chris Swenson Farmstead Shelterbelt: Four Rows of trees at 400 feet each were planted on June 14th and the fabric was laid on July 16th. Cost to install was \$1,716, original cost is \$1,306.13. Motion was made by Wilebski and seconded by H. Peterson to approve 75% cost share of \$979.60.

FY 12-09 Mark Langehaug Farmstead Shelterbelt: Four rows of trees at 850 feet each were planted on May 24th and fabric was laid on July 16th. Cost to install was \$3,057.50, original cost is \$2,814.27. Motion was made by Wilebski and seconded by H. Peterson to approve 75% cost share of \$2,110.70.

FY12-10 and FY 13-01 Jerry Gillie Farmstead Shelterbelt: Five rows at 500 feet and 2 rows at 150 feet were planted on June 19th and fabric was laid on July 16th. Cost to install was 3,413.50, original cost 3,134.67. Motion was made by H. Peterson and Seconded by C. Peterson to approve 75% cost share of \$2,351.00.

FY 13-02 Mike Ratzlaff Field Windbreak: Darren reported to the board that Mike Ratzlaff's trees planted on June 7th had a low survival rate. The board asked Darren to have an amendment for this contract for the next meeting.

Clean Water Fund FY 2011-13 & FY 2012-01 Randy Dvergsten: Darren reported that Randy could not get in to plant this last year as it was too wet. 8.8 acres in Roseau County Hereim 23. Cost of project is \$19,800, CCRP \$ 6023.00 and Clean Water incentive \$13,777. FY 11-13 \$11,869 and FY 12-01 \$1908.00. Motion made by C. Peterson and seconded by H. Peterson to approve Randy Dvergsten's Clean Water Funds.

Clean Water Funds: FY 2011 funds are now spent and will receive matching funds of \$5,000 for Administration from CWF and \$5,000 from Two River Watershed District. Clean Water Funds remaining are 2012 Clean Water Funds of \$100,000 to be encumbered by December 31st, 2014 and 2013 Clean Water Funds of \$200,000 to be encumbered by December 31st, 2015.

Brillion Seeder and PlotMaster: The Brillion seeder had 18 users in 2013 for 1,085 acres and had revenue of \$12,248. The plotmaster had 2 users for working between tree rows and had revenue of \$300.

RIM/PL566 Project: Darren reported on the progress of the PL566 and stated that RIM Easements have been recorded for Greg Bogestad, Douglas Wonnenberg (3 Contracts), and Larry Bothum. These three landowners should receive RIM payments as soon as BWSR approves all the paperwork submitted.

Zoning: Darren gave a report on the zoning program and presented the board with the e-mail he presented to Eric Christenson. Following a commissioners meeting, it appears as if the program will be staying in Barb O'Hara's office and they will be hiring a part-time employee to help her.

District Pickup: Discussion was had on purchasing a new pickup for the district. At this time, our current pickup is a 2007 with 65,000 miles and in the busy months \$2,050 have been paid out to SWCD staff to reimburse for driving their own vehicles to meetings while our current pickup is being used for moving the Brillion and Tree planting. Darren explained that we have received funds from the recent contribution work agreement and we have the CLWP Dedicated fund as well. The board said to get bids from local dealerships and bring to the next board meeting.

Other: Darren reported on a SSTS Grant written to improve and fix for imminent potential health threats. The amount of the grant is \$40,000 for low income families and \$2,000 to implement and tech assistance.

SSTS ordinance needs to be updated by February 4, 2014.

Darren reported he will be gone August 21st-23rd.

Darren presented the county budget request to the board.

Darren also reported that we are in the process of having a Contribution Work Agreement for 74 Continuous CRP plans.

September Board Meeting: The September Board meeting is scheduled for September 19th,

With no further business to come before the board, motion was made by H. Peterson and Seconded by CJ Peterson and unanimous vote of supervisors to adjourn.

Justin Dagen, Secretary

 VP