

*Helping Producers Implement  
Best Management Practices  
for Conservation Purposes in  
Kittson County*



---

410 South 5<sup>th</sup> Street - Suite 106 - Hallock MN 56728 - Phone (218) 843-2619 - Fax (218) 843-2772 - [nwmnswcd.org](http://nwmnswcd.org)

## **Minutes of the Meeting of**

**Kittson Soil & Water Conservation District Board of Supervisors**

**Held on April 16<sup>th</sup>, 2012, 7:15 AM**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Monday April 16th, 2012, at the Nordhem Restaurant, Karlstad, Minnesota.

Members present at the meeting included: Chairman Greg Peterson; Vice chairman, Ron Anderson; Secretary, Justin Dagen; Treasurer, Ron Baldwin; Public Relations, Joe Wilebski.

Others present at the meeting were District Manager, Darren Carlson; Joanne Quiner, Thedy Bergsnev District Coordinators; Technician, Mark Larson; and Brian Krippner who began employment on April 16th, 2012

The minutes of the March 8<sup>th</sup>, 2012 meeting was approved, upon a motion by Dagen, seconded by Baldwin and unanimous vote of the supervisors.

Upon a motion by Dagen, seconded by Baldwin the bills were approved for payment as presented in the amount of \$16366.04 Check numbers 3353-3379.

Accounts receivable: Accounts receivable has outstanding balance of \$39,714.19

Thedy Bergsnev gave the District Coordinators report as follows:

AG BMP – receivable applications for Mark Larson for \$4500.00 for Septic System upgrade and Jim Hewitt for Wishek steel 22' disk. Motion by Dagen, seconded by Wilebski to approved the applications as listed. Thedy reported Brian Dahl's loan has been funded.

Report on Administrative session held in Walker, MN.

Discussed a possibility of doing direct deposit for supervisors & employees. Cost of \$11.00 per payroll would be charged by the bank. Motion by Baldwin, seconded by Wilebski to approve doing direct deposit.

Mark Larson gave the NRCS report as follows:

EQIP: Eight contracts had been funded, 5 for grazing and 3 for cropland.

CSP: Money available to fund 6 contracts.

CRP: Deadline was Friday April 13<sup>th</sup>, Kelly Turgeon reported the scoring was high and is hopeful for high acceptance. Landowners should hear in May. Fields sprayed with Milestone for weed control could be an issue for future seeding.

PL566: Staking has started on the project. Area office has hired a Biologist, Greg Bengtson – WRP specialist.

Darren Carlson gave the District Manager's report as follows:

New Employee: Darren reported and introduced Brian Krippner and he will start fulltime employment today April 16th, 2012.

FY 2011 (NRBG)

Reviewed hours from each account remaining figures are hours to spend them.

- FY 2011 Funds as of April 1, 2012 that need to be spent by 6/30/12.
  - County Water Plan = \$1,209 / \$40/hr = 31 hours or 4 days
  - Feedlot = \$4,214 / \$40/hr = 106 hours or 14 days
  - SSTS (Septic) = \$5,970 / \$40/hr = 150 hours or 19 days
  - DNR Shoreland = \$2,396 / \$40/hr = 60 hours or 8 days
  - WCA (Wetland) = \$1,794 / \$40/hr = 45 hours or 6 days
    - Total Days = 51 days
    - SWCD Working Days (4/1 – 6/30) = 65 days

FY 2011-2012 State Cost Share Programs

Motion by Dagen, seconded by Wilebski to approve Nathan Younggren for Shelterbelt, FY 2011 – 06= \$2,217.12 & FY 2012 – 01 - \$2,645.13.

Potential well sealing for Jim Wiese when Gunnerson gives approval.

2011 Clean Water Funds

Motion by Dagen, seconded by Baldwin to approve clean water funds.

- CWF FY 2011 – 01 = Mark Prosser (Pelan 2, 11.8 acres) for \$7,664.00.
- CWF FY 2011 – 02 = Mark Prosser (Pelan 5, 5.6 acres) for \$4,326.00.
- CWF FY 2011 – 03 = Mark Prosser (Pelan 4, 11.0 acres) for \$8,550.00.
- CWF FY 2011 – 05 = Wayne Cummins (Pelan 23, 4.9 acres) for \$4,590.00.

### 2012 Clean Water Funds

- Lake Bronson Watershed Runoff Reduction – Phase II (\$100,000) and Red River of the North Watershed Runoff Reduction (\$75,000) required short stories were written by the 3/31/12 deadline.
- 50% of each grant (total of \$87,500) will be paid, not like the 90% for 2011 funds. These 2012 funds we will put in a CD since we will not be spending it before Spring 2013.

### PL 566 Spring Brook Project

- Weekly Meetings are ongoing with NRCS Engineers/TRWD/SWCD.
- BWSR Agreement Staff Members want to proceed with RIM acres even though we do not have a “final” design from the engineers. BWSR is afraid of potential losing 2008 bonding funds by 6/31/12.
- More than likely the CCRP acres (FSA measurement starting next week) will not match up with RIM acres (currently done by SWCD staff). CRP acres need to be signed up first prior to RIM agreement.
- WCA has signed off on the project. Still waiting to hear from the DNR and Corps.
- Project hopefully will start by July.

Native Buffer Funds need additional information at next board meeting. Meeting and seed takes for present receipt.

### Kittson SWCD Tree update

- Tree Dispersal Date was Saturday, April 14, 2012.
- Attached map of 16 Tree Planting Sites.
- Attached ledger of trees sold/remaining inventory.

### Kittson County Commissioner Meeting:

- Met with Commissioners on April 3, 2012.
- Discussed new employees, tree program, clean water funds, CRP signup.
- Also talked about potential handling Building Permits as Holly resigned on April 10, 2012.
- Marilyn informed me the next day that the Commissioners talked for over an hour and decided that they would still handle the building permits.

### 2012 Annual Work Plan

Motion by Dagen, seconded by Wilebski to approved 2012 Annual work plan.

### 2011 Annual Work Report

Motion by Wilebski, seconded by Dagen to approve 2011 Annual work report.

### Biennial Budget Request (BBR):

- BWSR Official Term = The BBR will be used by BWSR to support the implementation of local priorities as identified in local water management plans. The BBR is a tool and process to obtain information on water quality projects and activities from local governments that are to be implemented under a grant from BWSR.
- My Interpretation = Instead of the NRBG, each SWCD will be requesting funds and proving that they can be spent within 2 years. Will replace the Clean Water Fund Requests starting next year.
- Scary because it is different but rewards pro active strategic thinking if you can tie it into your CLWP Work Plan, Watershed Work Plan, County Work Plan, etc.

### CRP Contribution Work Agreement (CWA):

- Received Check for \$24,000 for 50 CRP Conservation Plans that were completed by 12/31/11.
- Have not heard of CWA for this year CRP signup as of yet.
- Potential one for EQIP Residue Checkouts.

### Other:

- Envirothon Meeting upcoming on April 18, 2012.
- Envirothon Upcoming on April 25, 2012.

With no further business to come before the Board, the meeting was adjourned by Chairman Peterson.

Justin Dagen, Secretary



---