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March 14, 2024

VIA EMAIL

Sky Olsonawski
Kittson SWCD
410 5th St SE
Hallock, MN 56728

RE: 2023
Kittson County Courthouse
Feedlot Program Year-End Review

Dear Sky Olsonawski:

On March 5, 2024, the Minnesota Pollution Control Agency (MPCA) completed a year-end review of the Kittson County Courthouse (County) delegated feedlot program for the period of January 1, 2023 through December 31, 2023. Based upon the review, the MPCA has determined that the County satisfactorily met 11 out of an applicable 11 or 100 percent of non-inspection minimum program requirements (MPRs). The County also satisfactorily conducted 2 inspections of the 15 feedlots required to be registered for an inspection rate of 13 percent.

In addition, the MPCA has reviewed the County's 2022-2023 Delegation Agreement and Work Plan by comparing it to the work the county has done.

The MPCA commends the County for its work in 2023. If you have any questions regarding the review, please do not hesitate to contact me at 218-849-7359 or taylor.waskow@state.mn.us.

Sincerely,

A handwritten signature in black ink that reads 'Taylor Waskow'.

This document has been electronically signed.

Taylor Waskow
Environmental Specialist
Watershed Division

TW:lr

Attachment: 2023 Year-End Review Worksheet

CY2023 MPCA County Feedlot Financial Report			
The county may show all county expenditures beyond the required match.			
		Revised 10/9/23	
County	Kittson		
County Feedlot Officer	Sky Olsonawski	218-853-2619	
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2022 Funds Leftover		\$ -	0
2023 Grant Award Amount	\$ 7,500.00	\$ 857.34	6642.66
2023 Required Match Amount	\$ 7,500.00	\$ 7,500.00	0
TOTAL	\$ 15,000.00	\$ 8,357.34	6642.66
PC NUMBER earned (per MPCA) in 2023 for 2022 work	\$ 5.75		
PC DOLLAR amount rec'd in 2023 for 2022 work	\$ 1,150.00		
Activity	Spent		
Complaint Response			
Inspections & Compliance	\$ 756.77		
Owner Assistance			
Permitting			
Registration/Inventories	\$ 563.24		
Training/Conferences	\$ 2,283.68		
Administration	\$ 4,017.18		
Other (explain)	\$ 736.47		
Choose either "overhead lump sum" or "overhead broken down" below. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs.	<i>Example: Overhead is figured into salary. Program activities include overhead.</i>		
Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in addition to salary, enter that amount.)	Spent		
Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)	Spent		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)			
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)			
Other (explain)			
Reasearch fees			
TOTAL	\$8,357.34		
Employee Name	FTE	Grant Salary Expense (includes insurance/bene	
TOTAL	0	\$ -	

FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2019.

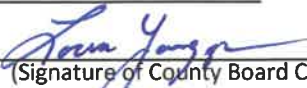
2023 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2023 - December 31, 2023)

Revised: 11/21/23

County: Kittson
 Phone: 218-853-2619

Contact Person: Sky Olsonawski
 E-Mail Address: sky.olsonawski@kittson.mnswcd.org

Signature: 
 (Signature of County Board Commissioner)

4-2-24
 (Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.
 Except where identified, this report only addresses **non-CAFO/NPDES/SDS sites** required by 7020 to be registered.

STAFFING LEVEL						
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):		0.25			
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:		0.25			
3	FTEs supplied through contract with other local government units:		-			
4	Total Number of FTE positions that supported county program:		0.5			
REGISTRATION (Report your current numbers - base grant numbers are displayed for reference)		Base	Current			
5	Feedlots in shoreland with 10 - 49 AU:	0	0			
6	Feedlots with 50 - 299 AU:	7	16			
7	Non-CAFO/NPDES/SDS ≥ 300 AU:	7	7			
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	0	0			
9	Feedlots with NPDES or SDS permits:	1	1			
10	Total - Feedlots required to be registered:	15	24			
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)		15			
Feedlot Sites Inspected		Minimum number of FEEDLOT SITES required to register that must be inspected (7%):				
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)		2			
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered)		10 - 49 AU (in shoreland)	50 - 299 AU (except where noted)	300 or more AU (Non-CAFO/NPDES/SDS)		
Only count first instance of each type of inspection per feedlot						
13	Compliance inspections	0	2	0		
	13.1) How many included the optional P review			0		
14	Construction inspections	0	0	0		
	14.1) How many received a 2nd construction inspection	0	0	0		
15	Desktop N&P records inspection (P review as part of a compliance inspection should be reported in 13.1)		0	0		
			100+ AU & in DWSMA			
16	In-field land application inspection	0	0	0		
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0	0		
18	Routine or follow-up stockpile only inspection	0	0	0		
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request			0		
20	Number of feedlots inspected within shoreland or a DWSMA.			0		
21	Number of feedlots inspected within the County's priority areas as designated in the work plan.			2		
22	Number of sites inspected found to be non-compliant with water quality discharge standards.			0		
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.			2		
INSPECTION Performance Credits (Summarized from entries above)		Total	Not PC eligible	PC eligible	PC	PC Total
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible						
24	Compliance inspections <i>min. # of compliance inspections: 1</i>	2	1.5	0.5	1.5	0.75
25	Construction inspections	0	0	0	1	0
26	Desktop N&P records inspections	0	0	0	1.5	0
27	In-field land application inspections	0	0	0	0.5	0
28	Compliance inspections that include optional P review			0	0.5	0
29	Number of facilities that received 2 or more construction inspections.			0	0.5	0
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	0.5	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):			0	0.5	0
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.25	0

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

One of my inspection goals was to inspect 0-2 sites within the Two Rivers Plus Watershed planning zone and I inspected 2 sites within that planning zone. My other goal was to inspect 0-2 sites that have not been inspected in the last 10 years. My two inspection sites had never been inspected before so my 2 inspections satisfy that goal as well.

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	0	---	---
34	Interim Permits Issued or Modified:	0	2	0
35	Construction Short-Form Permits Issued or Modified at Sites \geq 300 AU:	0	1	0
36	Public meetings held for construction or expansion to \geq 500 AU:	0	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	4	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	0	2	0
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	0	---	---
44	Feedlots where a complete environmental upgrade was achieved:	0	6	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Feedlots 100+ AU where N records requirements were returned to compliance:	1	---	---
46	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
47	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

